



Policy Document:

# Parental Involvement.

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### **Policy statement**

We see parents as their child's first and most important educators and our aim is to involve them in their child's education and in the life of the setting.

We recognise that some parents may be less well represented in early years' settings; these include fathers, parents living away from their children, as well as working parents. We ensure all parents are included by carrying out the following procedures.

### **Procedures**

- We consult with all parents to find out which form of communication best suits them, face to face, telephone or email.
- We ensure ongoing dialogue with parents to improve our knowledge of the needs of their children and to support their families.
- We inform all parents about how the setting is run and its policies through access to written information and through regular informal communication. We check to ensure that parents understand the information given to them.
- We encourage and support parents to play an active part in the governance and management of the setting through our management committee meetings and AGM.
- We inform all parents on a regular basis about their child's progress, through termly tracking information and summative reports within 6 weeks of their child starting with us, and then at the term before starting school.
- We involve parents in shared record keeping about their children and ensure parents have access to their children's written developmental records and online learning journal (Tapestry).
- We provide opportunities for parents to contribute their own skills, knowledge and interests to the activities in the setting.
- We provide information about opportunities to be involved in the setting in ways that are accessible to parents with basic skills needs, or whose first language is not English.
- We inform all parents of the systems for registering queries, complaints or suggestions and check to ensure these are understood. All parents have access to our written complaints procedure. The telephone number for Ofsted is displayed.
- We share information about our Nursery curriculum and how parents, carers can support their children's learning at home.